

Breakfast Club



We are very excited to be able to offer a Breakfast Club for our children at Ad Astra Infant School.

The breakfast club is held at Ad Astra Infant School.
Doors open at 7.45am.

Access in the morning will be via the main school entrance.

The Breakfast Club Team

Mrs Packham
Breakfast Club Leader

Mrs Dominey
Breakfast Club Assistant

Mrs Warren
Breakfast Club Assistant



If you have any questions or concerns relating to the Club please do not hesitate to call either school office on 01202 602113 or email aaisbreakfastclub@teachpoole.com



Terms & Conditions

1. The club runs during term time only and is closed during holidays and staff training days.
2. Completed Contact Information and Breakfast Club Declaration Forms must be submitted to the school's breakfast club **before** your child can attend. Contact details and medical information should be kept up to date for the time your child attends Breakfast Club. Please email any changes to:
aaisbreakfastclub@teachpoole.com
3. Breakfast Club starts at 7:45am. Doors do not open before this time.
4. No child is to be dropped off without a prior booking being made. In the event of an emergency, you will need to contact breakfast club directly on: 07745 421372 to check availability and make payment on the day.
5. A variety of foods will be served such as cereal, bacon sandwiches, toast, waffles, scrambled eggs and croissants. Fruit juice, milk and water are also provided. The menu will vary each day.
6. Breakfast Club fees are £3.50 per day and may be reviewed during the academic year. Sessions must be booked and paid for online, in advance at www.schoolgateway.com and will operate on a first come, first served basis. A free App for Android and Apple-supported phones is available to download on the same website.
6. No refunds will be given for non-attendance, even if your child is sick and unable to attend, as provisions will have already been reserved for your child.
7. Requests to change or cancel bookings must be made in writing via email to aaisbreakfastclub@teachpoole.com and require 48 hours' notice.
8. All outstanding balances must be cleared **before** any further bookings can be made. If you are experiencing any difficulties, please email:
aaisbreakfastclub@teachpoole.com
9. When paying via your Tax-Free Childcare account, please email your school's Breakfast Club with your child's name, school, payment reference code and amount paid.
10. Staff reserve the right to exclude children from the club if their behaviour is considered unsafe. Parents will be informed if a problem has arisen.

Food Allergens



Legislation has been introduced regarding food allergen labelling and information requirements under the EU Food Information For Consumers. This legislation requires any caterer providing school meals to declare the presence of allergenic ingredients used in any food and drink served. If any one of 14 allergens are used as deliberate ingredients then these need to be declared. There are 14 allergens that need to be identified when they are used as ingredients.

These are:

- cereals containing gluten, namely wheat (spelt and Khorasan wheat), rye, barley and oats
- Crustaceans, like prawns, crabs, lobster and crayfish
- eggs
- fish
- peanuts
- soya
- milk
- nuts, namely almonds, hazelnuts, walnuts, pecan nuts, Brazil nuts, pistachio, cashew and macadamia (Queensland) nuts
- celery (and celeriac)
- mustard
- sesame
- sulphur dioxide or sulphites, where added and at a level above 10mg/ kg in the finished product
- lupin, which includes lupin seeds and flour and can be found in types of bread, pastries and pasta
- molluscs, like clams, mussels, whelks

A list is available of all the food and the relevant allergens that may be offered to the children attending our breakfast club. Please sign & return the last page of this leaflet giving us permission to provide your child/ children with any of the items listed, or please advise of any food allergies they have. The allergen information is also available on our website.

More information regarding the new regulation is also available at:
www.food.gov.uk/allergenresources

Contact Information

Pupil Information

Surname: First Name:

Class: Date of Birth:

Home Address:

..... Postcode:

Email Address:

Medical conditions:

.....

Allergies (including food allergies):

.....

I give consent to administer first aid **Signature:**

Family Contact Details

Emergency Contact 1 : Name :

Relationship to child:

Tel No: Mobile Home

Due to the new General Data Protection Regulations 2016 (GDPR), I give consent to the school holding my data for the purpose of a primary emergency contact.

Signature:

Emergency Contact 2 : Name :

Relationship to child:

Tel No: Mobile Home.....

Due to the new General Data Protection Regulations 2016 (GDPR), I give consent to the school holding my data for the purpose of a secondary emergency contact.

Signature:

Breakfast Club Declaration

I have read and agree to the Terms & Conditions

I have completed the Contact Information Form

I have read and understood the Allergen Information

I have registered on School Gateway

I understand that I will need to access my online account, make payments and book sessions in advance

Parent / Carer Name

Signature

Child's Name

Class

Date

